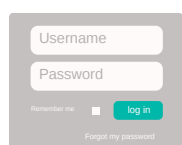


Tech Tips for Faculty to Get Started at



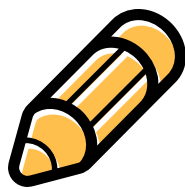
Classroom Technology

Each classroom has a computer and a SMART Board. Office 2016 and SMART Notebook software are installed on each classroom computer. Visit the Knowledge Base at kb.mc3.edu for more info.



MyMC3

The MyMC3 (Portal) is your one-stop-shop for access to a number of tools available to you at the College including the tools below. Go to www.mc3.edu and click Faculty and Staff to login.



Blackboard

Every instructor at the College receives an empty Blackboard shell for their courses. Upload your syllabus and use the Grade Center for regular grade entry. Add the Blackboard Instructor app to your mobile device.



College Email

You will be given a College email. Be sure to check this email often. Add the Outlook app to your mobile device.



eCampus

Use eCampus for your textbook adoptions, course materials such as uniforms or kits, or to request desk copies.



Office 365

Access online versions or the full version of Word, PowerPoint, and Excel. Store files online using OneDrive. You can install Office 2016 on up to 5 personal devices for free!



Starfish or My Success Network

Midterm grades are submitted in Starfish. You will receive an email notification. You can also find your schedule and roster.



Webadvisor & Self-Service

Final grades are currently entered in WebAdvisor. Final grades are not mailed. You will also be able use Self-Service to view your schedule, roster, change your personal info, and post grades.



Knowledgebase

Visit the College knowledge base at kb.mc3.edu to access videos and documentation on the tools and processes here at the College.



Help Desk

Phone: 215-641-6495
Email: helpdesk@mc3.edu

Live Support: support.mc3.edu
Knowledgebase: kb.mc3.edu